

# ANNUAL REPORT

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THE ISLAND  
FOUNDATION  
Yayasan Peduli Kepulauan Indonesia

2020/21

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## MESSAGE FROM THE CHAIR

It goes without saying that 2020/21 was a tough year to be operating an organisation and The Island Foundation (TIF) was no exception. So it is with great pleasure and no little pride that I report that Courtney Saville and her team responded incredibly well to the obstacles placed in front of them.

Over these difficult twelve months they have grown in stature as individuals and a group. This was true not just in dealing with the challenges COVID-19 placed on our students and staff, but also in the enthusiasm with which they continued and accelerated the work of building TIF into a top class NGO.

In particular, I would like to highlight the surveys and situational analysis that led to the detailed five year strategy and budget upon which the next chapter of TIF's journey will be based. No organisation can move forward confidently without having the building blocks in place, and I am confident that TIF is now set fair for an extremely promising future.

Best wishes to all and enjoy the report,

A handwritten signature in blue ink, appearing to read 'Ed Jenne'.

**ED JENNE**

**Chair**



## MESSAGE FROM THE EXECUTIVE

Impacts of the COVID-19 pandemic on children living in small island and coastal communities across the Riau Islands have been immense, with schools closed since March 2020. Owing to our grassroots program model, we quickly pivoted to deliver much needed home learning packs to our students, and provide support to parents and communities, which continued throughout the year.

Reflecting on 2020/21, I am extremely grateful for the generosity of our donors and supporters, and for the determination and adaptability of our wonderful team, Board and advisers.

With your contributions, not only did we respond to the pandemic, we accelerated the evolution of TIF through important strategic and programmatic review and development.

Together, we are improving learning experiences and outcomes for children living in small island and coastal communities.

A handwritten signature in black ink, appearing to read 'Courtney Saville'.

**COURTNEY SAVILLE**

**Executive Director**



# ABOUT THE ISLAND FOUNDATION

## WHO WE ARE

The Island Foundation (TIF) is an international charitable organisation, registered in Singapore, and delivering programs in Indonesia as Yayasan Peduli Kepulauan Indonesia (YPKI). The Island Foundation is independent, not-for-profit, secular and politically unaligned.

## OUR VISION

Childhood learning is a force to serve and sustain small island and coastal communities.

## OUR PURPOSE

Children living in remote small island and coastal communities face a range of barriers to accessing quality learning opportunities. We work to strengthen learning ecosystems in remote small island and coastal communities to improve student learning experiences and outcomes.

## OUR VALUES

Creativity  
Collaboration  
Accountability  
Inclusion  
Impact

**FIND OUT MORE**

Visit our website:

[www.theislandfoundation.com](http://www.theislandfoundation.com)

# OUR PROGRAM

## LEARNING FOR SUSTAINABILITY

We work with students, kindergartens, schools, parents and communities to strengthen learning ecosystems in remote small island and coastal communities to improve student learning experiences and outcomes. We support students to develop confidence, critical thinking, collaboration and creativity through a bespoke learning program that incorporates 21st Century pedagogy, education for sustainable development, and outdoor and experiential learning.



## PROGRAM COMPONENTS

Through our Learning for Sustainability program, we seek to address and strengthen five key components of the learning ecosystem:

- Childhood Learning
- Human Resources Development
- Infrastructure Development
- Surveys and Assessments
- Stakeholder Engagement

## PROGRAM PILLARS

**01** LEARNING CENTRES

**02** LOCAL TEACHER TRAINING

**03** COMMUNITY ENGAGEMENT

# COVID-19 RESPONSE

The COVID-19 pandemic led schools in Bintan Regency to close in March 2020. Being a grassroots organisation, TIF was able to be agile and respond to the needs of students, parents and communities.

## 248

### STUDENTS SUPPORTED

with weekly home learning while schools were closed.

## 25%

### OF PARENTS SURVEYED

to assess the impacts of COVID-19 upon incomes and parents' ability to support home learning (see our website for results).

## EIGHT

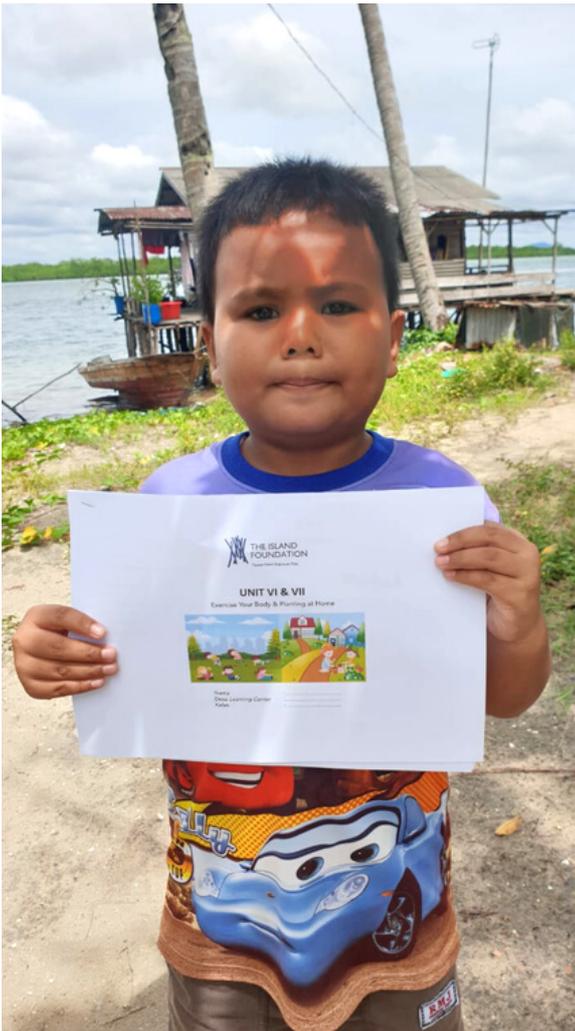
### COMMUNITIES ASSISTED

with public health information, handwashing station to minimise the spread of COVID-19.



# CASE STUDY

Primary school age children living in Teluk Sebong, Bintan Regency, Riau Islands, face a range of barriers to accessing quality learning. When COVID-19 hit in March 2020, no one expected that schools would close and remain that way for the next 12 months. Being under resourced, schools lacked agility and children were met with the prospect of missing out on key years of learning.



“

***Thank you to  
The Island  
Foundation for  
distributing  
learning  
materials to  
our children.***

Mother of Adelia, student.

”

Thankfully, The Island Foundation was able to meet students' needs while schools adjusted to remote learning.

Across our three Learning Centres in Teluk Sebong, The Island Foundation delivered weekly home learning to 111 students living in coastal communities, engaged with and supported parents, and kept children participating in learning.

“All of the learning materials provided have been really great to increase children’s ability to keep learning, even during the COVID-19 pandemic,” mother of Mayzura, student.

# COMMUNITY ASSISTANCE

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Communities in Bintan were unprepared for the COVID-19 pandemic, with many unequipped to respond at the initial onset. The Island Foundation was able to assist communities by building and distributing hand washing stations, soap, hand sanitiser, face masks and health information.

## 22

### HAND WASHING STATIONS

with soap and running water capacity distributed to communities, Learning Centres and village offices.

## 100

### POSTERS

placed around partner communities to raise awareness about proper hand washing techniques and social distancing.

## 248

### REUSEABLE FACE MASKS

distributed to students to wear on a daily basis to minimise exposure.

## 45

### TUTORIALS

conducted with communities to promote good hand washing.



# STRATEGY DEVELOPMENT

While COVID-19 created challenges and delays, it also provided the opportunity to reflect on our successes and plan for the future. The result as at May 2021 was an organisational strategy to guide The Island Foundation over the next five years.

## PHASE 1 DESK RESEARCH

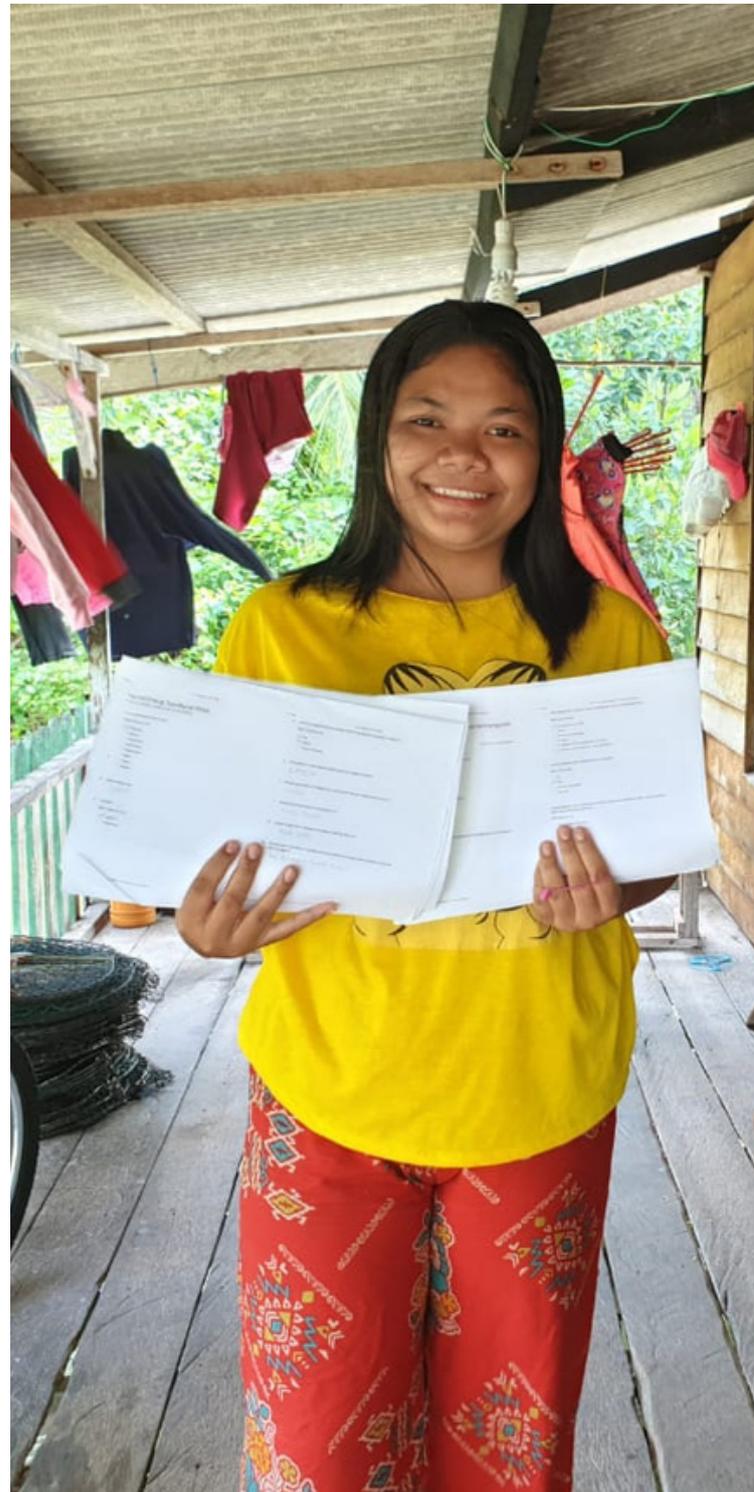
Review of programming, situational analysis and stakeholder surveys.

## PHASE 2 CONSULTATION

Extensive internal and external consultations informed iterative drafting process.

## PHASE 3 APPROVAL

Final draft strategy presented to the Board with supporting budget and documentation for approval.



# OUR STRENGTHS

The Island Foundation strategy and learning program have been designed and developed with the guidance of internationally recognised professional educators. Our local learning facilitators contribute locally-relevant content and incorporate the values, experiences and languages of our students to make learning relevant and accessible.



As we are not a school, we do not teach for exams - instead, we focus on learning for sustainability, outdoor learning and the development of higher order thinking and life skills - which we define as critical thinking, collaboration, confidence and creativity - to prepare children for growing up in a rapidly changing world.

We work directly with our partner communities, including indigenous Orang Suku Laut, to help bridge the learning gap that remote and rural populations face, and that are under resourced and in need of development support.

*We understand and respond to the challenges and barriers that impact children's learning.*



# BOARD OF DIRECTORS

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# GOVERNANCE OVERVIEW

The Island Foundation is a not-for-profit company limited by guarantee and governed by a Board of voluntary Directors. The Board is regulated by the requirements of the Singapore Charities Commission which sets term and size limits and regulations for serving consecutive terms. The Board appoints a Chair and reviews Board membership at the Annual General Meeting.

The Board has established one committee that reports to the Board - the Audit and Compliance Committee.

The Board meets at least quarterly, to:

- Set the strategic direction
- Set and oversee implementation of policies
- Approve and monitor budgets
- Build, oversee and ensure financial stability
- Ensure compliance with standards, regulations of reporting requirements
- Appoint, support and monitor the performance of the Executive Director.

As at May 2021, there were five Directors, including one Chair and one Treasurer.

Board meeting attendance was 100 per cent for the year.



# BOARD OF DIRECTORS



## **Ed Jenne - Chair**

Ed Jenne has over 25 years experience in sales and leadership. Based in the UK and Singapore, he led teams for leading Asian equity businesses, including Jardine Fleming and CLSA. He co-founded The Island Foundation in 2010 and has chaired the organisation for the last three years. He is also a director of 8 Islands Pte, the owner of Nikoi and Cempedak islands, and is actively involved in early stage business ventures.

Ed holds a BA (Hons) in History from Reading University, UK.



## **Nick Duncan - Treasurer**

Originally an Exploration Geologist, Nick Duncan spent most of his career in the business information sector mainly with IHS Markit (formerly IHS) and latterly Wood Mackenzie. Based variously in the UK, US, and Singapore, he held regional and global leadership positions across multiple disciplines including research, product management, marketing, strategy, business development, and sales.

Nick holds a BSc (Hons) in Geological Sciences from the University of Birmingham, UK.



## **Melissa Murray-Bailey - Director**

Melissa Murray Bailey joined Hootsuite in 2021 and leads the company's sales function globally. Melissa has more than 20 years of experience in sales, leadership, international business, and winning with industry leading organizations.

Melissa holds a BS in Biological Engineering from the University of Maryland and is a Board Member at Top Employers Institute.

# BOARD OF DIRECTORS



## **Stacey Choe - Director**

Stacey Choe is Chief Operating Officer at Asia Philanthropy Circle (APC), a non-profit based in Singapore that convenes Asian philanthropists to learn, collaborate and catalyse new social interventions. Stacey has 12 years of experience in marketing communications, market research and strategy in both corporate and government sectors in China, Italy and Singapore.

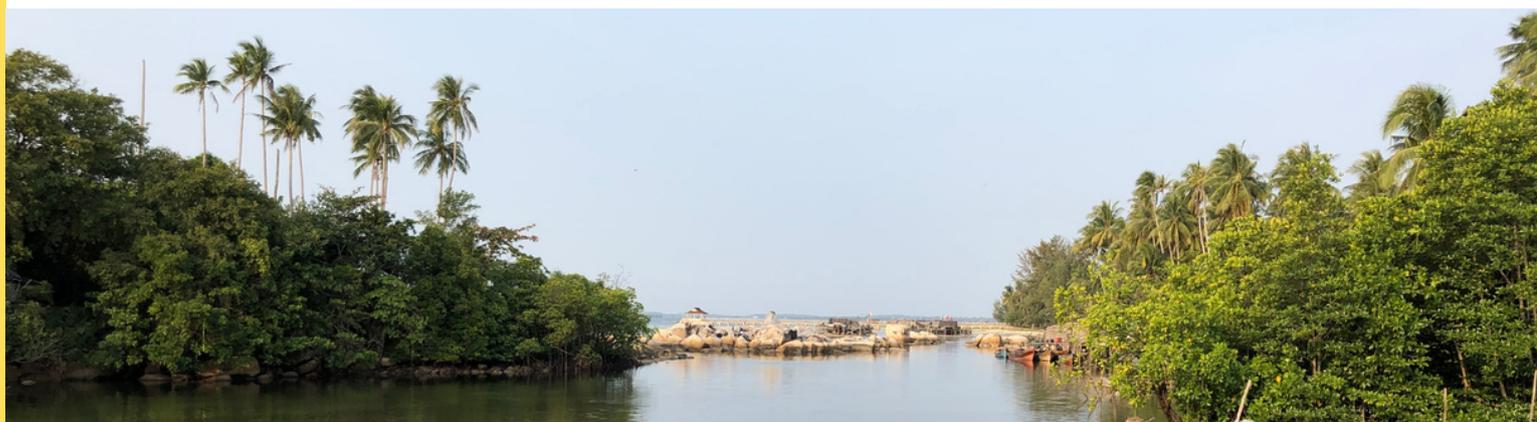
Stacey holds a MA in Social Anthropology of Development from SOAS, University of London, and a BA in Political Science and English Literature from the National University of Singapore.



## **Andrew Dixon - Director**

Andrew Dixon spent the first 20 years of his career working in banking in finance eventually arriving in Singapore where he stumbled across the unspoilt beaches and islands of nearby Indonesia. Andrew is a director of 8 Islands Pte, the owner of Nikoi and Cempedak Islands, and together with his partners later founded The Island Foundation. Andrew continues to be an active supporter and advisor on a number of conservation projects in the region.

Andrew holds a BEc and MEc from Macquarie University, Australia, and is an Australian Chartered Accountant.



# OUR TEAM

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As at May 2021, The Island Foundation had 12 employees, including 10 in-country staff working under Yayasan Peduli Kepulauan Indonesia. Of the 12 employees, 41.6 per cent are women.

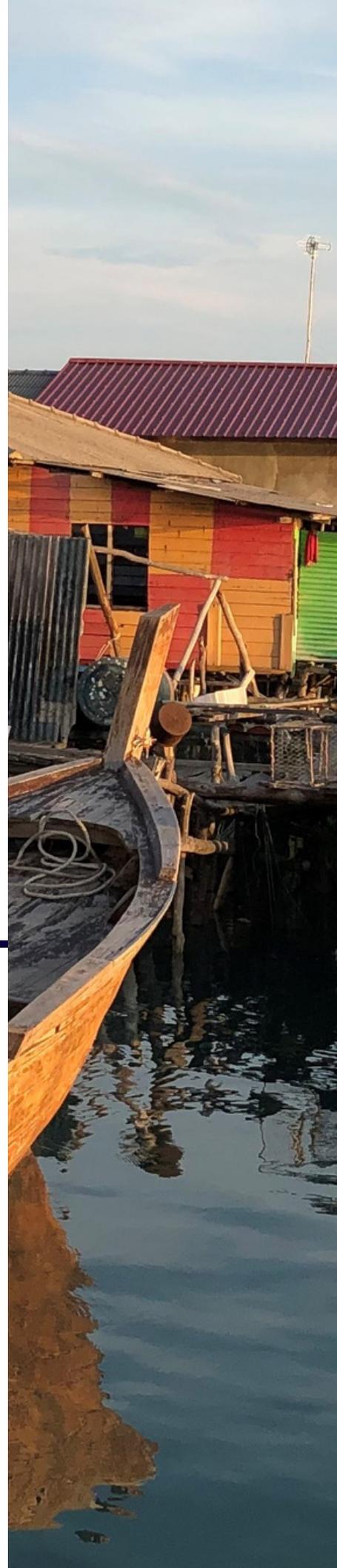
During the year, two volunteers were formally engaged on a regular basis, and many more provided support, assistance and advice across a range of themes including strategy, program design, legal, marketing and communications and donor engagement.

As at May 2021, the Executive Management team was made up of Courtney Saville - Executive Director; and Lili Tan - Finance Controller.

# MONITORING AND EVALUATION

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The Island Foundation has established effective data collection and monitoring processes that support the delivery of the Learning for Sustainability program, as well as providing a basis for future evaluations by both internal teams and external consultants.



# MAJOR DONORS AND FUNDRAISERS

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Major donors and fundraisers provide more than half of The Island Foundation's overall budget. This financial support allows us to design and deliver impactful learning programs for children, parents, teachers, schools and communities of remote small island and coastal communities.

This year, The Island Foundation was fortunate to receive financial support from:

- MS Amlin
- Web in Travel
- Alistair Thompson
- The Island Club (managed by Nikoi Island and Cempedak Island).



# INDIVIDUAL DONORS

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The Island Foundation enjoys the support of individual donors who share a passion for improving learning experiences and outcomes for primary school children in small island and coastal communities.

To all of our individual donors for this year, thank you for partnering with us!

## SUPPORTERS

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The Island Foundation is grateful to receive support, including technical expertise, advice and non-financial resources, from the following individuals and organisations:

- Mary Van Der Heijden
- Reky Martha
- Alison Schwartz
- Wengki Ariando
- Lancia Consult
- Just Cause
- Flint & Battery
- Priority Management
- Tingjun Zhang
- Rosie Cooper
- Mac McKenzie
- Rival Ahmad
- Dayu Rifanto
- Spurwing Communications
- Expedia
- Riza Provita
- Mansud Reja

# FINANCIAL SUMMARY

## INCOME STATEMENT

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### REVENUE

Donation	\$75,996
Corporate funding	\$98,494
Job support scheme	\$10,264
Wage credit and employee credit	\$1,470
Misc. income	\$43
<b>Total Revenue</b>	<b>\$186,267</b>

### LESS EXPENDITURE

Cost of charitable activities	\$174,253
Governance and administrative costs	\$38,241
<b>Total Expenditure</b>	<b>\$212,494</b>

**TOTAL SURPLUS/DEFICIT FOR THE YEAR** (\$26,227)

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## STATEMENT OF FINANCIAL POSITION

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### ASSETS

Cash and bank balances	\$109,700
<b>Total Assets</b>	<b>\$109,700</b>

### LIABILITIES

Other payables	\$11,324
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### FUNDS

Unrestricted funds	\$78,395
Restricted funds	\$19,981
<b>Total funds</b>	<b>\$98,376</b>

**TOTAL LIABILITY AND FUNDS** \$109,700

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# FINANCIAL SUMMARY

## STATEMENT OF CHANGES IN FUNDS

AS AT 01 JUNE 2019

Surplus	\$114,868
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AS AT 31 MAY 2020

Surplus	\$124,603
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AS AT 31 MAY 2021

Surplus	\$98,376
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## ANNUAL REMUNERATION DECLARATION

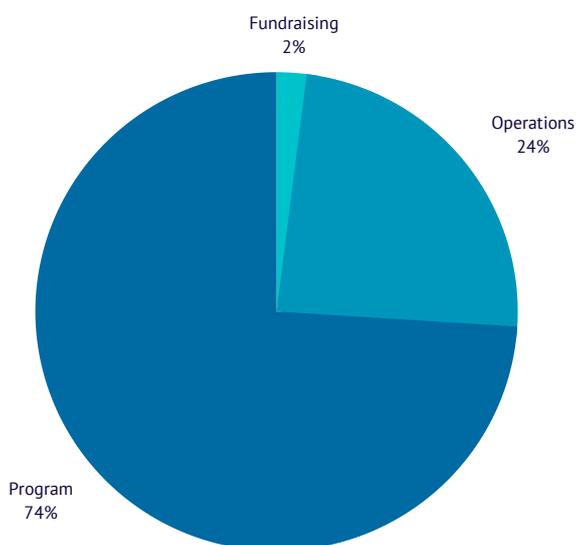
No employee of The Island Foundation draws above \$100,000.

Note:

No employee of The Island Foundation serves on the Board of Directors.

No employee of The Island Foundation is related to any member of the Board of Directors.

## EXPENDITURE BREAKDOWN



Our expenditure follows sector best practice, and we are continually making improvements to ensure value for money, cost effectiveness and efficiency.

This year, 74% of total expenditure was allocated to program delivery that directly benefits our students and stakeholders, 24% to operations, and 2% to fundraising.

## INDEPENDENT AUDITOR'S REPORT

To the Members of  
The Island Foundation Ltd.  
For the Financial Year Ended 31 May 2021

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### Report on the Audit of the Financial Statements

#### *Opinion*

We have audited the financial statements of The Island Foundation Ltd. (the "Company"), which comprise the statement of financial position of the Company as at 31 May 2021, the statement of financial activities, the statement of changes in funds, and statement of cash flows of the Company for the financial year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements of the Company are properly drawn up in accordance with the provisions of the Companies Act, Chapter 50 (the "Companies Act"), the Charities Act, Chapter 37 and other relevant regulations (the "Charities Act and Regulations"), and Financial Reporting Standards in Singapore ("FRSs") so as to give a true and fair view of the financial position of the Company as at 31 May 2021, and of the financial performance, changes in funds, and cash flows of the Company for the financial year ended on that date.

#### *Basis for Opinion*

We conducted our audit in accordance with Singapore Standards on Auditing ("SSAs"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Company in accordance with the Accounting and Corporate Regulatory Authority ("ACRA") Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities ("ACRA Code") together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Other Information*

Management is responsible for the other information. The other information comprises the Directors' Statement, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

The Island Foundation Ltd.

**DIRECTORS' STATEMENT**  
**For the Financial Year Ended 31 May 2021**

The directors present their statement to the members together with the financial statements of The Island Foundation Ltd. (the "Company") for the financial year ended 31 May 2021.

In the opinion of the directors,

- (a) the financial statements of the Company are drawn up so as to give a true and fair view of the financial position of the Company as at 31 May 2021, and of the financial performance, changes in funds, and cash flows of the Company for the financial year then ended on that date;
- (b) at the date of this statement, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they fall due; and
- (c) there were no fund-raising activities conducted by the Company during the financial year.

**DIRECTORS**

The directors of the Company in office at the date of this report are:

Andrew Vernon Dixon  
Edward Thomas Jenne  
Duncan Nicholas Ian  
Melissa Lynn Murray  
Stacey Choe Siao Yun  
Jennifer Charlotte Costelloe (Resigned on 11 November 2020)

**ARRANGEMENTS TO ENABLE DIRECTORS TO ACQUIRE SHARES OR DEBENTURES**

Neither at the end of nor at any time during the financial year was the Company a party to any arrangement whose objects are, or one of whose objects is, to enable the directors of the Company to acquire benefits by means of the acquisitions of shares or debentures of the Company or any other body corporate.

The Company has no share capital, and its liabilities are limited by guarantee. The liability of each member of the Company is limited to an amount as may be required but not exceeding \$300.

**INDEPENDENT AUDITOR**

The independent auditor, Tan, Chan & Partners, has expressed its willingness to accept re-appointment as its auditor.

On behalf of the Board of Directors,



.....  
Duncan Nicholas Ian  
Director



.....  
Edward Thomas Jenne  
Director

Singapore  
Date: 20 OCT 2021

# FUTURE PLANS

Over the next 12 months, The Island Foundation seeks to expand the Learning for Sustainability program across all three pillars, cement monitoring and evaluation systems, and establish a rigorous impact measurement framework.

Top line targets for the next year are:

**11**

**LEARNING CENTRES**

**445**

**STUDENTS ENROLLED**

**465**

**TEACHERS TRAINED**

**1120**

**COMMUNITY EVENT  
ATTENDEES**



# GOVERNANCE CHECKLIST

KEY CODE GUIDELINES	CODE ID	COMPLIANCE
<b>Board Governance</b>		
1. Induction and orientation are provided to incoming governing board members upon joining the Board.	1.1.2	Complied
<b>Are there governing board members holding staff1 appointments? (skip items 2 and 3 if "No")</b>		No
2. Staff does not chair the Board and does not comprise more than one third of the Board.	1.1.3	Complied
3. There are written job descriptions for the staff's executive functions and operational duties, which are distinct from the staff's Board role.	1.1.5	Complied
4. The Treasurer of the charity (or any person holding an equivalent position in the charity, e.g. Finance Committee Chairman or a governing board member responsible for overseeing the finances of the charity) can only serve a maximum of 4 consecutive years. If the charity has not appointed any governing board member to oversee its finances, it will be presumed that the Chairman oversees the finances of the charity.	1.1.7	Complied
5. All governing board members must submit themselves for re-nomination and re-appointment, at least once every 3 years.	1.1.8	Complied
6. Induction and orientation are provided to incoming governing board members upon joining the Board.	1.2.1	Complied
<b>Conflict of Interest</b>		
7. There are documented procedures for governing board members and staff to declare actual or potential conflicts of interest to the Board at the earliest opportunity.	2.1	Complied
8. Governing board members do not vote or participate in decision making on matters where they have a conflict of interest.	2.4	Complied
<b>Human Resource and Volunteer Management</b>		
9. The Board approves documented human resource policies for staff.	5.1	Complied
<b>Financial Management and Internal Controls</b>		
10. There is a documented policy to seek the Board's approval for any loans, donations, grants or financial assistance provided by the charity which are not part of the charity's core charitable programmes.	6.1.1	Complied
11. The Board ensures that internal controls for financial matters in key areas are in place with documented procedures.	6.1.2	Complied
12. The Board ensures that reviews on the charity's internal controls, processes, key programmes and events are regularly conducted.	6.1.3	Complied
13. The Board approves an annual budget for the charity's plans and regularly monitors the charity's expenditure.	6.2.1	Complied
<b>Does the charity invest its reserves (e.g. in fixed deposits)? (skip item 14 if "No")</b>		No
14. The Board ensures that internal controls for financial matters in key areas are in place with documented procedures.	6.4.3	Complied
<b>Fundraising Practices</b>		
<b>Did the charity receive cash donations (solicited or unsolicited) during the financial year? (skip item 15 if "No")</b>		No
15. All collections received (solicited or unsolicited) are properly accounted for and promptly deposited by the charity.	7.2.2	Complied
<b>Did the charity receive donations in kind during the financial year? (skip item 16 if "No")</b>		No

# GOVERNANCE CHECKLIST

KEY CODE GUIDELINES	CODE ID	COMPLIANCE
16. All donations in kind received are properly recorded and accounted for by the charity.	7.2.3	Complied
<b>Disclosure and Transparency</b>		
17. The charity discloses in its annual report – (a) the number of Board meetings in the financial year; and		
(b) the attendance of every governing board member at those meetings.	8.2	Complied
<b>Are governing board members remunerated for their services to the Board? (skip items 18 and 19 if “No”)</b>		No
18. No governing board member is involved in setting his own remuneration.	2.2	Complied
19. The charity discloses the exact remuneration and benefits received by each governing board member in its annual report. OR The charity discloses that no governing board member is remunerated.	8.3	Complied
<b>Does the charity employ paid staff? (skip items 20 and 21 if “No”)</b>		Yes
20. No staff is involved in setting his own remuneration.	2.2	Complied
21. The charity discloses in its annual report – (a) the total annual remuneration for each of its 3 highest paid staff who each has received remuneration (including remuneration received from the charity’s subsidiaries) exceeding \$100,000 during the financial year; and  (b) whether any of the 3 highest paid staff also serves as a governing board member of the charity.  The information relating to the remuneration of the staff must be presented in bands of \$100,000. OR The charity discloses that none of its paid staff receives more than \$100,000 each in annual remuneration.	8.4	Complied

# THANK YOU

To all of our donors, supporters, partners, program stakeholders and team - thank you for helping The Island Foundation to transform learning ecosystems in remote small island and coastal communities.

Together, we are improving student learning experiences and outcomes.



“

**I CAN SEE MY CHILD'S SELF-CONFIDENCE INCREASING - HE IS USUALLY QUIET AT HOME AND AT SCHOOL.**

”

**OFFICE ADDRESS**

#01-01  
17 Woking Raoad  
Singapore  
138696

**CONTACT US**

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**COMPANY REGISTRATION**

201011968M

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**THE ISLAND  
FOUNDATION**

Yayasan Peduli Kepulauan Indonesia